

For request of any meteorological data please use the following format

DATA REQUEST FORMAT

1. Name and Designation of : -----  
the requesting Party : -----
  2. Name of the Company/Institute : -----
  3. Address for Correspondence with : -----  
Phone, Fax No. and E-mail ID Etc., : -----  
(in BLOCK LETTERS) : -----
  4. Type of Institution : Research / Commercial/Registered User
  5. Type of Data Required : Surface /Autographic / Radar Report / Weather Report
  6. Parameter Required : Rainfall / Temperature / RH/ Wind (Speed) .
  7. Frequency of Data : Hourly / Daily / Monthly / Annual (rainfall)
  8. Stations/ Regions /Locations for which Data is required with Latitude & Longitude of Site : -----  
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  9. Data Period : From (Date & Time) :----- To (Date & Time):-----
  10. Mode of Supply : Through e-mail/ collection by Hand / Speed Post.
  11. Purpose of Data : for Insurance Claim / Research / Public Service / others  
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  11. Additional Information, if any : -----
- DATE : -----

Signature of the Party

Office Seal